

**Minutes of the Regular Meeting of the Town Board of the Town of Scott held May 19, 2020, by computer commencing at 6:00 P.M.**

**This is the town's first, ever Zoom meeting held because of the Covid-19 pandemic.**

**Present by Zoom:** Guy Ruoff, Supervisor  
Trevor Adams, Councilman  
Neeca Root, Councilwoman  
Louis Martin, Councilman  
Andrew Fuller, Councilman

**Recording Secretary:** Tamara Congdon, Town Clerk

**Other Present:** Maria Manning, Town Attorney

The Regular meeting of the Town of Scott was called to order at 6:00 pm by Supervisor Guy Ruoff and followed with the Pledge of the Allegiance. He thanked everyone for coming and welcomed them.

**Legislator Report:**

County Legislator Kevin Fitch did not join the zoom meeting.

**Approval of January 2020 Minutes:**

Councilwoman Neeca Root made a motion to approve the March and April minutes and was seconded by Councilman Andrew Fuller. All in favor, none opposed, the motion carries.

**Approval of Abstracts #4:**

Councilman Andrew Fuller made a motion to approve the General Abstract #4 totaling \$3,033.47 and was seconded by Councilwoman Neeca Root. All in favor, none opposed, the motion carries.

Councilman Andrew Fuller made a motion to approve the Highway Abstract #4 totaling \$34,144.96 and was seconded by Councilwoman Neeca Root. All in favor, none opposed, the motion carries.

Councilman Andrew Fuller made a motion to approve the Water Abstract #4 totaling \$449.00 and was seconded by Councilwoman Neeca Root. All in favor, none opposed, the motion carries.

**Approval of Abstracts #5:**

Councilwoman Neeca Root brought to the attention of the Board that Brian Mcilroy had requested reimbursement for a roll of stamps in January 2020 and that he has only a few mailings for the town of Scott. The Board agreed that they would not approve this request and ask Town Clerk Tamara Congdon to take the payment out of the abstracts until further investigating.

Councilwoman Neeca Root made a motion to approve the General Abstract #5 totaling \$4,232.18 and was seconded by Councilman Andrew Fuller. All in favor, none opposed, the motion carries.

Councilman Andrew Fuller made a motion to approve the Highway Abstract #5 totaling \$4,681.40 and was seconded by Councilwoman Neeca Root. All in favor, none opposed, the motion carries.

Councilwoman Neeca Root made a motion to approve the Water Abstract #5 totaling \$607.01 and was seconded by Councilman Andrew Fuller. All in favor, none opposed, the motion carries.

Councilman Neeca Root made a motion to approve the Scott Fire Abstract #5 totaling \$47,042.83 and was seconded by Councilman Trevor Adams. All in favor, none opposed, the motion carries.

**Town Supervisor (Treasurer) Report:**

Councilwoman Neeca Root made a motion to approve the March Supervisors Report and was seconded by Councilman Louise Martin. All in Favor, none opposed, motion carries.

Councilwoman Neeca Root made a motion to approve the April Supervisors Report and was seconded by Councilman Louise Martin. All in Favor, none opposed, motion carries.

**Town Clerk Annual Report and Monthly Report:**

Councilman Trevor Adams made a motion to accept the March Clerk reports and was seconded by Councilman Andrew Fuller. All in favor, none opposed, the motion carries.

Councilwoman Neeca Root made a motion to accept the April Clerk reports and was seconded by Councilman Trevor Adams. All in favor, none opposed, the motion carries.

**Revenue:**

Dog License	\$19.50
Building Permits	\$50.00
Decals	\$ 1.38
<b>Total Revenue</b>	<b>\$70.88</b>

**Disbursements:**

Paid to the Supervisor	\$70.88
Paid to the NYSDAM for the ACP	\$ 3.00
Paid to Decals	\$23.62
<b>Total Disbursements</b>	<b>\$97.50</b>

**CEO Report:**

Closed due to the Covid-19 pandemic.

**Highway Report:** Nothing to report

**Historian Report:** The Town Historian Cathy Barber emailed the Town Supervisor stating she will not be officiating the Memorial Day program at the Scott Union Cemetery this year, due to Covid-19 concerns. She also included in this email her resignation form the position of historian effective July 31<sup>st</sup>, 2020.

Councilman Andrew Fuller told everyone that he picked up the flags for the cemetery and Stephanie Greenfield will be placing them at the big cemetery and he will be placing them at the small cemetery.

**Park:**

Councilman Andrew Fuller collected \$140.00 in April and \$253.00 in May from the Boat Launch donations. He had a few complaints that the park was closed for a week. This closure was by the direction of Governor Cuomo due to the Covid-19 pandemic. Councilman Fuller also mentioned he was in disapproval of the removal of the old sign Board. He said it was donated by the Town and he wanted the corkboard back as it was his. Lastly, he stated he received a \$10.00 donation from 2 people, one being from PA and the other from NJ. He said most of the people using the park are from out of town.

**Old Business:**

Supervisor Rouff has been working with the town insurance to update and reduce cost. There are employees that are still covered that are no longer working for the town and an employee that has been working for the town that is not on the insurance. They removed a truck that the town no longer has and are updating the town inventory.

Amnesty day cleanup was scheduled for June 20<sup>th</sup>, 2020 from 8:00 am -4:00 pm at the Scott highway building. Permits will not be given out because of the pandemic. Residents will need to register with Town Clerk Tamara Congdon through email, phone, or fax.

Supervisor Guy Rouff is still working on the Hazard Mitigation Plan for the bridge by the lake. He has been keeping in contact with FEMA and sending them information that they need.

**New Business:**

Town Legislator Kevin Fitch has brought the town a couple of masks ordered by the county Legislators. Supervisor Rouff has also gotten masks along with gloves and a face shield for the Town Code Officer. The Town Code Officer received more masks, gloves, and hand sanitizer. Councilwoman Neeca Root asked the town to supply the Town Clerk's office with plexiglass. They agreed to purchase whatever necessary to get this done and Town Clerk Tamara Congdon said she would work on it.

Supervisor Guy Rouff thanked Highway Superintendent David Putnam for getting the sign up for the park closure and getting it back down quickly following Governor Cuomo's instruction. He was on top of this and he appreciates that.

Supervisor Guy Rouff asked the Board to establish a 6-Hour Standard Workday Resolution for his position of supervisor. **Councilwoman Neeca Root made a motion to accept the 6-Hour Resolution and was seconded by Councilman Trevor Adams. All in favor, none opposed, the motion carries.**

Councilman Andrew Fuller Thanked Town Clerk Tamara Congdon for helping him with the zoom meeting.

**Adjournment:**

Councilman Trevor Adams motioned to adjourn the meeting at 6:42 pm and was seconded by Councilman Andrew Fuller. All in favor, none opposed, the motion carries.