

Minutes of the Organizational Meeting of the Town Board of the Town of Scott held January 12, 2021, at the Town Hall commencing at 5:00 P.M.

Present: Guy Rouff, Supervisor
Trevor Adams, Councilman
Neece Root, Councilwoman
Paula Arnold, Councilwoman
Louis Martin, Councilman

Recording Secretary: Tamara Congdon, Town Clerk

Other Present: David Putnam, Supt. of Highways
Dan Ellis, Town Attorney
Tim Bearup, Code Enforcer Officer
Russ Phelps, Town Justice

The Organizational meeting of the Town of Scott was called to order at 5:00 pm by Supervisor Guy Ruoff and followed with the Pledge of the Allegiance.

Appointments

Animal Control Officer: Lindsay Anderson	Official Depository: NBT Bank
Town Kennel: Country Acres	Official Newspaper: Cortland Standard
Assessor: Bill Bearup	Deputy Town Clerk:
Deputy Assessor: Tim Bearup	Deputy Town Supervisor: Neece Root
Bookkeeper: Brian Mcilroy	Deputy Highway Supervisor:
Code Enforcer Officer: Tim Bearup	Register of Vital Statistics: Tamara Congdon
Court Clerk: Teri Phelps	Deputy Register of Vital Statistics:
Recreation Director: Tamara Congdon	Water District #1: Brian Congdon
Town Attorney: Dan Ellis II	

Official Notification-

Cortland Standard, Town Webpage, and Town Hall postings.

Regular Board Meetings- will be held on the second Tuesday of the month.

The Zoning Board meetings- will be held on the third Monday of the month.

The Planning Board- will be held on the third Wednesday of the month.

The Court- will be held on the first and third Tuesday of the month.

Highway Committee- will meet every 6 months.

Internal Audits

Town Clerk- Supervisor Guy Rouff and Brian Mcilroy
Town Supervisor- Neece Root and Tamara Congdon
Town Highway Superintendent- Louis Martin & Trevor Adams
Town Court Justice- Councilwoman Neece Root and Councilwoman Paula Arnold
Town Assessor- Employee Manuel- All Members
Town Web Page- Supervisor Dr. Guy Ruoff
Fire Contract-Councilman Trevor Adams and Supervisor Guy Ruoff

Town Clerk, Tamara Condon's hours
Tuesday & Thursday 9:30-12:30
Thursday Evenings 4:00-6:00
The first Saturday of the month 9:00-11:00
Every Saturday in January for tax Collection 9- 11:00

Code Enforcer, Tim Bearup hours
Thursday 4:00-6:00
Saturday 9- 11 office hours
Appointment scheduled Monday- Saturday.

Approvals of Prepays- Monthly Prepays, Postage, Insurance, Annual Payments, Codes Training, All-State and Federal Holding, N.Y.S. ERAS, and prepays to be determined at the Supervisor's discretion.

Supervisors Goals 2020-

Park Development, Town Hall renovations, Filling training requirements, Accessibility in Government, Maintaining the Budget.

BAR Members

Rachael Bearup (Chair)
Hailey Ruoff
Hannah Martin

Planning Board Members

Harry Hudson (Chair)
Rachael Bearup
Hailey Ruoff
Tim Greenfield
Janice Degni

Zoning Board of Appeals

Darren Murphy (Chair)
Ruth Eaton
Chad Parker
Nick Rotchford
Lucy Hapgood

The appointments were reviewed by the Board and Councilwoman Neeca Root made a motion to accept the appointments and was seconded by Councilman Trevor Adams. All in favor, none opposed, the motion carries.

Minutes of the Regular Monthly Meeting of the Town Board of the Town of Scott held by Zoom Conference January 12, 2021, commencing at 6:00 P.M.

The Regular meeting of the Town of Scott was called to order at 6:00 pm by Supervisor Guy Rouff and followed with the Pledge of the Allegiance.

Approval of December 2020 Minutes:

Councilman Louis Martin made a motion to approve the December minutes and was seconded by Councilman Trevor Adams. All in favor, none opposed, the motion carries.

Approval of Abstracts #13:

Councilman Louis Martin made a motion to approve the General Abstract #13 totaling \$2794.32 and was seconded by Councilman Trevor Adams. All in favor, none opposed, the motion carries.

Councilman Louis Martin made a motion to approve the Highway Abstract #13 totaling \$8719.21 and was seconded by Councilwoman Neeca Root. All in favor, none opposed, the motion carries.

Councilwoman Neeca Root a motion to approve the Water Abstract #13 totaling \$1353.34 and was seconded by Councilman Louis Martin. All in favor, none opposed, the motion carries.

Councilman Trevor Adams motioned to accept the appointment of Paula Arnold to Councilwoman for the remainder of Councilman Andrew Fullers term and was seconded by Councilwoman Neeca Root. All in favor, none opposed, the motion carries.

Approval of Abstracts #1:

Councilman Trevor Adams made a motion to approve the General Abstract #1 totaling \$9,230.55 and was seconded by Councilwoman Paula Arnold. All in favor, none opposed, the motion carries.

Councilman Louis Martin made a motion to approve the Highway Abstract #1 totaling \$5,444.88 and was seconded by Councilwoman Paula Arnold. All in favor, none opposed, the motion carries.

Councilman Louis Martin made a motion to approve the Water Abstract #1 totaling \$575.81 and was seconded by Councilwoman Paula Arnold. All in favor, none opposed, the motion carries.

Town Supervisor (Treasurer) Report:

Councilman Trevor Adams made a motion to accept the Supervisors report and was seconded by Councilman Louis Martin. All in favor, none opposed, the motion carries.

Town Clerk Monthly Report:

Councilwoman Paula Arnold made a motion to accept the Clerk's reports and was seconded by Councilman Louis Martin. All in favor, none opposed, the motion carries.

Revenue:

Boat Launch Donations	\$10.00
Certified Copy B/D	\$90.00
Certified Copy M	\$10.00
DEC	\$15.00
Dog License	\$61.00
Building Permits	\$117.00
Total Revenue	\$303.00

Disbursements:

Paid to the Supervisor	\$278.83
Paid to the NYSDAM for the ACP	\$10.00
Paid to the DEC	\$14.17
Total Disbursements	\$303.00

CEO Report: Supervisor Guy Rouff thanked Kim Fairchild for his years of service and welcomed Tim Bearup to be his replacement.

Highway Report: Superintendent David Putnam explained that they have been busy plowing and keeping the roads safe. Councilwoman Neeca Root explained that there was no income from Spafford last year for the Highway Department. County Legislator Kevin Fitch suggested they send them an invoice. Superintended Putnam will look into that. He has signed the new 2021 contract with Spafford and put it in Supervisor Ruoff's town hall mailbox.

Park: Supervisor Guy Rouff asked that the town keep the Park in Councilman Andrew Fullers name and not ask to have it changed. After a brief discussion, the Board decided to go ahead and vote on the resolution that they had been tabling.

Resolution #1 of 2021

Establishing Fees for Use of the Scott Town Park

Those Voting Aya: Supervisor Guy Rouff, Councilman Neeca Root, Councilwoman Paula Arnold, Councilman Louis Martin, Councilman Trevor Adams

Those Voting Nay: None

Old Business:

Bathroom Grant: Town Lawyer Dan Ellis explained that everything is in place and we are ready to solicit bids. He also explained that the Town could get an extension if needed. Mr. Ellis will need to get paperwork from the Town Clerk to see what permits will need.

New Zoning Book: Town Attorney Ellis asked the Board to make sure they know what is in the book. Councilwoman Paula Arnold and Town Justice Rus Phelps asked to review a copy so that she may review it. The Board agreed to continue working on it until they felt comfortable sending it to the County for approval.

Pump House Property Damage: After a brief discussion with the Board and several town residents, the Board made a motion to have the Town pay for the repairs and relinquish the charges on the two minors.

Supervisor Guy Rouff made a motion to have the Town pay for the repairs to Pumphouse number one and relinquish the charges on the two minors and was seconded by Councilman Louis Martin. All in favor, none opposed, motion carries.

PILOT Solar Program: After a brief discussion, the Board agreed to vote on the Resolution for this project.

Resolution #2 of 2021

Establishing a minimum acceptable payment in lieu of tax (PILOT) per Megawatt for the solar photovoltaic project under consideration by the County Industrial Development Agency in the Town of Scott.

Those Voting Aya: Supervisor Guy Rouff, Councilman Neeca Root, Councilwoman Paula Arnold, Councilman Louis Martin, Councilman Trevor Adams

Those Voting Nay: None

MEPB: Councilwoman Neeca Root is still looking for more information on this resolution to help her come up with this plan. Town Attorney Dan Ellis is also going to look for information for this.

New Business:

Supervisor Guy Rouff asked town clerk Tamara Congdon for information on training books for the ZBA and Planning Board. She said she would forward him the information flyer again.

Adjourn:

Councilman Louis Martin made a motion to adjourn the Regular Town Meeting on January 12, 2021, at 8:117 pm and Councilwoman Paula Arnold seconded it. All in favor, none opposed, the motion carries.

