

TOWN OF SCOTT BOARD MEETING MINUTES OF ORGANIZATIONAL MEETING

Tuesday, 9 January 2018

Board Members

Kevin Fitch Supervisor
Jerry Contento Councilman
Andrew Fuller Councilman
Vernon Filkins Councilman (*Not Present*)
Neeca Root Councilwoman
Patrick Snyder Attorney of Town
David Putnam Highway Superintendent
Tamara Congdon Town Clerk
Cody Johnson Code Enforcer

Others Present

Russ Phelps
Paula Arnold

The Organizational meeting of the Town of Scott was called to order at 7:00 pm by Supervisor Kevin Fitch and followed with the Pledge of with Allegiance.

Supervisor Kevin Fitch stated the Town Board Meetings will be held the second Tuesday of each month and if that Tuesday falls on a holiday it will be held the second Wednesday of the month. He also added that the public has 3 minutes to address the board or they will need to be added to the next meeting's agenda.

The Zoning Board meetings will be held on the third Monday of the month.

The Planning Board will be held on the third Wednesday of the month.

The Court will be held on the first and third Tuesday of the month.

Highway Committee will meet every 6 months.

Appointments

Animal Control Officer: Lindsay Anderson
Assessor: Bill Bearup
Bookkeeper: Brian McIlroy
Code Enforcer Officer: Cody Johnson
Court Clerk: Teri Phelps
Town Attorney: Patrick Snyder
Official Depository: NBT Bank
Deputy Town Supervisor: Jerry Contento
Deputy Highway Supervisor: Vernon Filkins
Register of Vital Statistics: Tamara Congdon
Town Attorney: Patrick Snyder
Official Newspaper: Cortland Standard

Board Of Assessment Review Members

Guy R
Cherie Fitch
Rachael Bearup
Mark Metenger

Planning Board Members

Harry Hudson (Chair)
Tim Greenfield
Janice Degni
Mrs. Anderson

Zoning Board Of Appeals

Cherie Fitch (Chair)
Chad Parker
Darren Murphy

Approvals of Prepays- Monthly Prepays, Postage, Insurance, Annual Payments, Codes Training, All State and Federal Holding, N.Y.S. ERAS, and prepays to be determined at Supervisors discretion.

Internal Audits

Town Clerk- Kevin Fitch and Brian McIlroy

Town Supervisor- Neeca Root and Andrew Fuller

Town Highway Superintendent- Jerry Contento and Andrew Fuller

Town Court Justice- Kevin Fitch

Town Assessor- Andrew Fuller

Employee Manuel- All Members

Town Web Page- Tamara Congdon, Cody Johnson, Bill Bearup, Chairmen , Planning Board and ZBA

Supervisor Kevin Fitch makes a motion to close the January 9th 2018 Organizational Meeting at 7:23 and Jerry Contento second the motion. All in favor, none oppose, motion carries.

The Regular Scott Board meeting was opened by Supervisor Kevin Fitch at 7:23 with the Pledge of Allegiance.

Approval of December 2017 Minutes:

Councilman Jerry Contento made a motion to approve the December 2017 minutes and was seconded by Councilman Andrew Fuller. All in favor, none opposed, the motion carries.

Approval of Abstract:

Councilman Jerry Contento made a motion to approve general abstract totaling \$21336.30 and was seconded by Supervisor Kevin Fitch. All in favor, none opposed, the motion carries.

Supervisor Kevin Fitch made a motion to approve highway abstract totaling \$6481.53 and was seconded by Councilman Jerry Contento. All in favor, none opposed, the motion carries.

Councilman Andrew Fuller made a motion to approve water abstract totaling \$105.00 and was seconded by Councilwoman Neeca Root. All in favor, none opposed, the motion carries.

Town Supervisor (Treasurer) Report:

Councilman Neeca Root made a motion to accept the town supervisor report and was seconded by Councilman Jerry Contento. All in favor, none opposed, the motion carries.

Highway Report:

Town of Scott Highway Department Report January 9, 2017

David Putnam Highway Superintendent

- 1. Truck number #3 had to go to Tracey's Road Equipment for a hydraulic clutch failure.*
- 2. I hired Mat Partis, he started work Thursday the 21st*
- 3. Time Warner Cable will be installed 1/11/18 if everything goes as planned.*
- 4. I would like to look into Tompkins County Consortiums to see if we can get a Health Savings Back. The Town of Preble has it along with various other towns. As of now our insurance does*

not cover anything as far as our glasses or Dental. Also the insurance we have now after we spend \$4400 Family or \$2200 single you have to pay 15% out of pocket.

5. *CCC Construction was here Monday 12/18/17 and fixed the corners of all the overhead doors and changed all the door seals.*
6. *I'd like to look into purchasing another plow truck to replace our 1999 Volvo 10 Wheeler.*
7. *I'd like to look into hiring someone part time; this would allow John or Matt to take a weekend off during the winter months and save us on overtime.*
8. *I'd also like to see if we can raise the clothing allowance from \$150.00 to \$250.00 if it's at all possible.*

After brief discussion about the insurance change Councilman Jerry Contento asked Highway Superintendent David Putnam to get a comparison and see if it fits in the budget. David explained to everyone that the plow truck was costing a great deal of money every year and they would benefit from replacing it. Councilman Jerry Contento asked him to see what he could get for the old truck and bring them some figures. David added he would like to keep the plow that is on the truck for a backup. Highway Superintendent David explained to the board that the clothing allowance only covered a pair of boots and he would like to have it increased. After a brief discussion **a motion was made by Supervisor Kevin Fitch to increase the Highway clothing allowance form \$150.00 to \$250.00. Jerry Contento, second the motion. All in favor, none opposed, the motion carries.**

Town Clerk Report:

Revenue: Building Permits \$310.00; Variance Application: \$100.00; Dog Licenses: \$56.50; Dog pick up: \$60.00; Boat Launch Revenue: \$25.00; Total Revenue: \$551.50

Disbursements: Paid to the supervisor for the general fund: \$551.50; Paid to the APCP: \$13.00. Total Disbursements: \$564.50

CEO Report

Town of Scott Code and Zoning Report For December 2017

Cody Johnson Code Enforcer Officer

BUILDING PERMITS

1. *Mr. Eaton- 6477 Route 41- Pellet Stove Installation*

Cody Johnson thanked the town for the opportunity to be the new Town's Code Enforcer Officer and recognized Kim Fairchild for the assistance he has provided him with this transfer of services. He asked to keep his personal phone and to continue with the \$50 phone allowance. Cody's hours will be the First and Third Saturday of the month 10am -12pm. He will also be available for residents by set up appointments. Cody will be finishing all his training in April of this year.

Parks & Recreation:

Councilman Andrew Fuller stated the park is frozen over and there has not been any money collected

this month. He relayed a message from Alfred Coon thanking everyone for the Gift Card and stated Alfred will stay on for one more year.

Town Justice Russ Phelps explained to the Board that he was filing for a Grant to fix up the Town's Court building and wanted to discuss the options of moving the Court to a different building. He also brought to attention to the board his concerns about the Town Hall appearance. After a brief discussion the decision was to stay in the town hall and apply the grant to the Scott Town Hall. The cost to start new in another building would be more than the grant would cover. He also wanted to thank Paula Arnold for all her help with the transition into his new position and her past and further help with this grant.

OLD BUSINESS:

Town park improvements-Donna Ladd, from the NYS Dormitory Authority said they are in the final review of the Park Improvements then it will go to the state. Mike Ragan, the land surveyor has got the measurements and will be sending a quote for the park improvements.

Supervisor Kevin Fitch will be meeting with Senator Stewart On Friday January 12, 2018 looking for help with the flooding and the lake. He feels this is not a problem solely for the town and would like some help from the State and County.

NEW BUSINESS:

Renewal of town bonding, Park Grant, Sales tax agreement.

Supervisor Kevin Fitch made a proposal to host a meeting with mayors and supervisors to go over issues we are facing in 2019, in March at senior center.

Supervisor Kevin Fitch brought the discussion of a healthcare buyout for an employee that has chosen not to except the insurance plan offered. After talking with other towns, Supervisor Kevin Fitch proposed a buyout to the employee of \$2000.00 divided up into 26 pay periods. This would save the town money and reimburse the employee. Attorney Patrick Snyder stated some towns increase the hourly wage. Supervisor Kevin Fitch stated that Bookkeeper Brian McIlroy would have it come out of a second line on his paycheck. **Supervisor Kevin Fitch made a motion to accept the employee buyout and Jerry Contento Second it. All in favor, none opposed, the motion carries.**

Supervisor Kevin Fitch stated that the Fire Contract is up this year and that he would like to make three contracts to hold the budget for the fire department. He would like to negotiate with them to come to a better agreement. He would also like for everyone to pinch pennies with their budgets. The sales tax we receive from the county may be going down and workman's comp. may be going up. Supervisor Kevin Fitch wants us to be ready for the 2019 budget.

Adjourn:

Councilman Andy Fuller made a motion to close the Regular Town Meeting on January 9th, 2018 at 8:38 and Councilman Jerry Contento seconds it. All in favor, none opposed, the motion carries.